



CHARTER APPLICATION CHECKLIST

- Complete Lions Club Charter Application Worksheet (TK-38A) to collect all information needed for submission to MyLCI. Notify the district governor and sponsoring club officer of proposed club.
- Enter charter members on MyLCI. Use the Report of Charter Members Worksheet (TK-21A) to collect all information needed for submission on MyLCI LCI.
- Submit payment online at MyLCI or mail check, money order, wire transfer or deposit slip to Lions Club International. See below for detailed payment information.
- Use the required certification worksheets to apply the entrance waiver and/or international discounts on MyLCI.
- If this club represents the 10th or more chartered this year, the 1st Vice District Governor, 2nd Vice District Governor, or Global Membership Team must send an email to the newclubs@lionsclubs.org approving the addition of the club.
- Submit photos to lionsclubs.org/submitphoto for an opportunity to be featured on LCI social media sites.

See reverse for certification details, added requirements for non-traditional club types and a charter rate structure chart for your reference.

Complete the following certification forms if applicable:

- *Student Member Certification Worksheet*
- *Leo to Lions Certification and Years of Service Transfer Form (LL-2)*
- *Lioness Conversion Program Form (LP-3)*
- *Club Branch Conversion Form (CB21)*

Family member Family member certification will be completed at the time of submission of application on MyLCI.



To obtain the mentioned forms, visit www.lionsclubs.org and enter the corresponding form number in the search field.

For campus clubs:

- Complete the *Student Member Certification Form (STU-5)* for each qualifying student.
- Include one-year prepaid half international dues for each student.

For Lioness Lions clubs:

- Complete the *Lioness Conversion Program Form (LP-3)* for each Lioness.

For Leo Lions clubs:

- Complete the *Leo to Lion Certification and Years of Service Transfer Form (LL-2)* for each Leo Lion and qualifying young adult.

Charter Rate Structure

Member Type	Charter Fee	International Dues	Certification Required
Charter Member	US\$35	US\$43	–
Transfer Charter Member (Within one year of transfer)	US\$20	US\$43	–
Student (Between the age of legal majority and through age 30)	US\$0	US\$21.50*	STU-5
Student Over Age 30 (In a campus club only)	US\$10	US\$43	STU-5
Family Member (Excluding head of household)	US\$35	US\$21.50	TK-21a
Leo Lion	US\$0	US\$21.50	LL-2
Young Adult (In a Leo Lions club only)	US\$0	US\$21.50	LL-2
Branch Conversion (Members of the branch only)	US\$0	US\$43	CB-21
Join Together	US\$0		MYLCI
Veterans Program	US\$0	US\$43	ME701

* Prepaid for campus clubs & clubs with a majority students