



First Vice District Governors/District Governors-Elect Seminar
Q Center, St. Charles, IL
February 11-February 15, 2019
SPECIAL NEEDS REQUEST FORM

Dear FVDG/DGE:

You have indicated a special request on your FVDG/DGE Registration and Travel Form. In an effort to better assist you, we need to receive additional information.

Please complete and return this form at your earliest convenience, but no later than **December 1, 2018** to:

Convention Registration & Housing Department
 Lions Clubs International, 300 West 22nd Street, Oak Brook, IL 60523-8842 USA
 Fax: (630) 571-1689 Phone: (630) 468-6914 E-mail: dgeseminar@lionsclubs.org

FVDG/DGE Seminar Assistance:

- I use a scooter or wheelchair and will need a handicapped accessible van or bus that has a lift for the Seminar Shuttle Transportation.
- I travel with a Leader dog.
- I am visually impaired and would like to reserve my FVDG/DGE materials in:
 - Large print Braille

Hotel Accommodations:

Note: All FVDG/DGE Seminar events will take place at the Q Center in St. Charles, IL.

I have my room reserved at the Q Center and need:

- Wheelchair access required
- A bathroom with ADA grab bars
- Refrigerator for medication
- Near the elevator due to difficulty walking
- I travel with a Leader dog
- I am sight impaired.
- I am hearing impaired.
- I need the following special aid(s) at the hotel: _____

General Comments _____

Name _____ Confirmation Number _____

Address _____ City _____

State or Province, Postal Code, Country _____

Telephone _____ Fax _____ Email _____

Requests regarding accommodations are subject to the Q Center's availability and inventory.

Please return as soon as possible BUT no later than December 1, 2018.